



Dickinson State University

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Printing Procedure

In an effort to provide efficiencies, Dickinson State University has implemented a print monitoring feature in the computer labs. Users will notice a pop-up window when logging on to the desktop. The notice will indicate the user has 500 print pages available from the start of the semester and will decrement by one for each printed page sent to a black and white printer, or by two for each printed page sent to a color printer. Please note that printing to color printers cost twice as much as other printers. When a user approaches the quota of 500 pages they may receive an email communication to their Dickinson State email address by Information Technology Services requesting clarification of printing needs. If the user does not respond within a reasonable time, printing may be disabled for that user.

Presently, Dickinson State University does not charge students for print jobs. This print monitoring effort is to increase awareness of what the print needs are, reduce excess printing, and curb abuse.