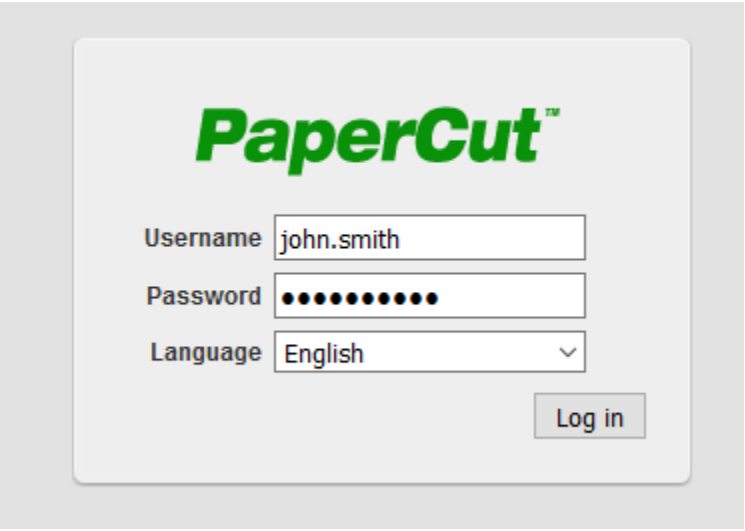
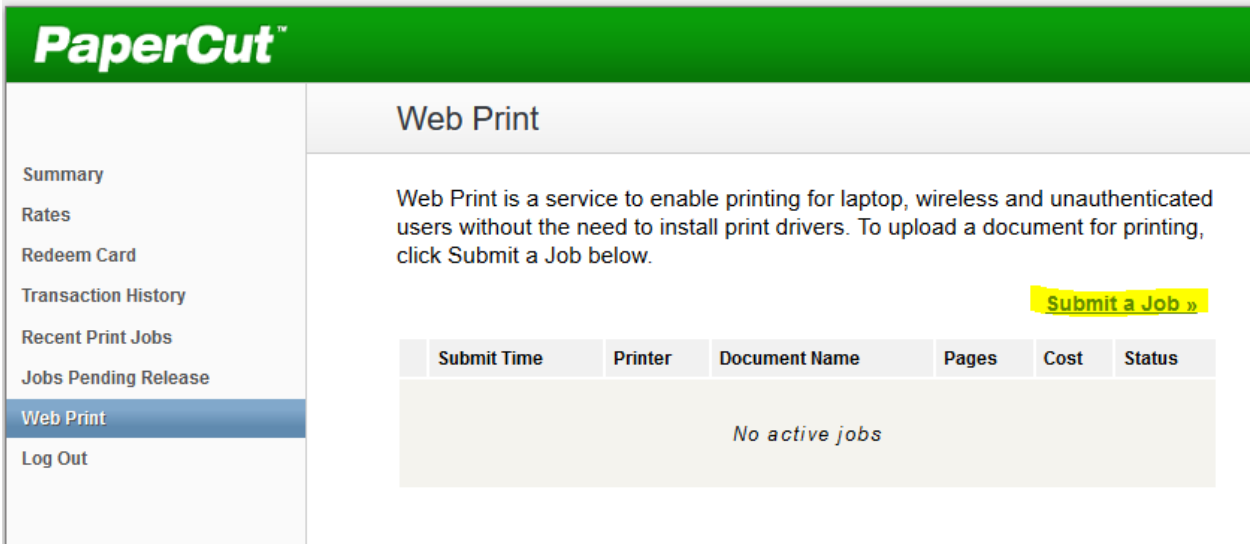
1. Visit the following url: https://dsubluehawk.dsu.nodak.edu:9192/user

2. Login with your campus connection username and password

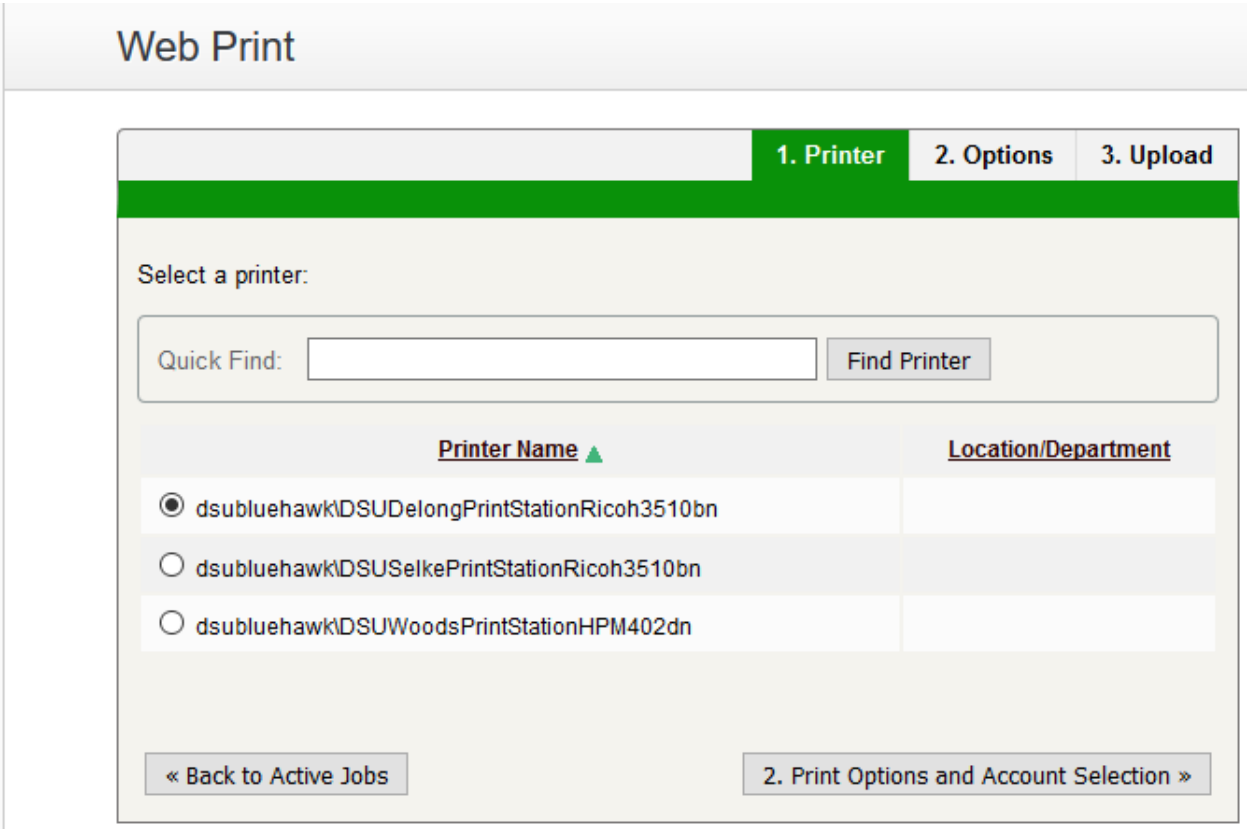


3. Click on Web Print

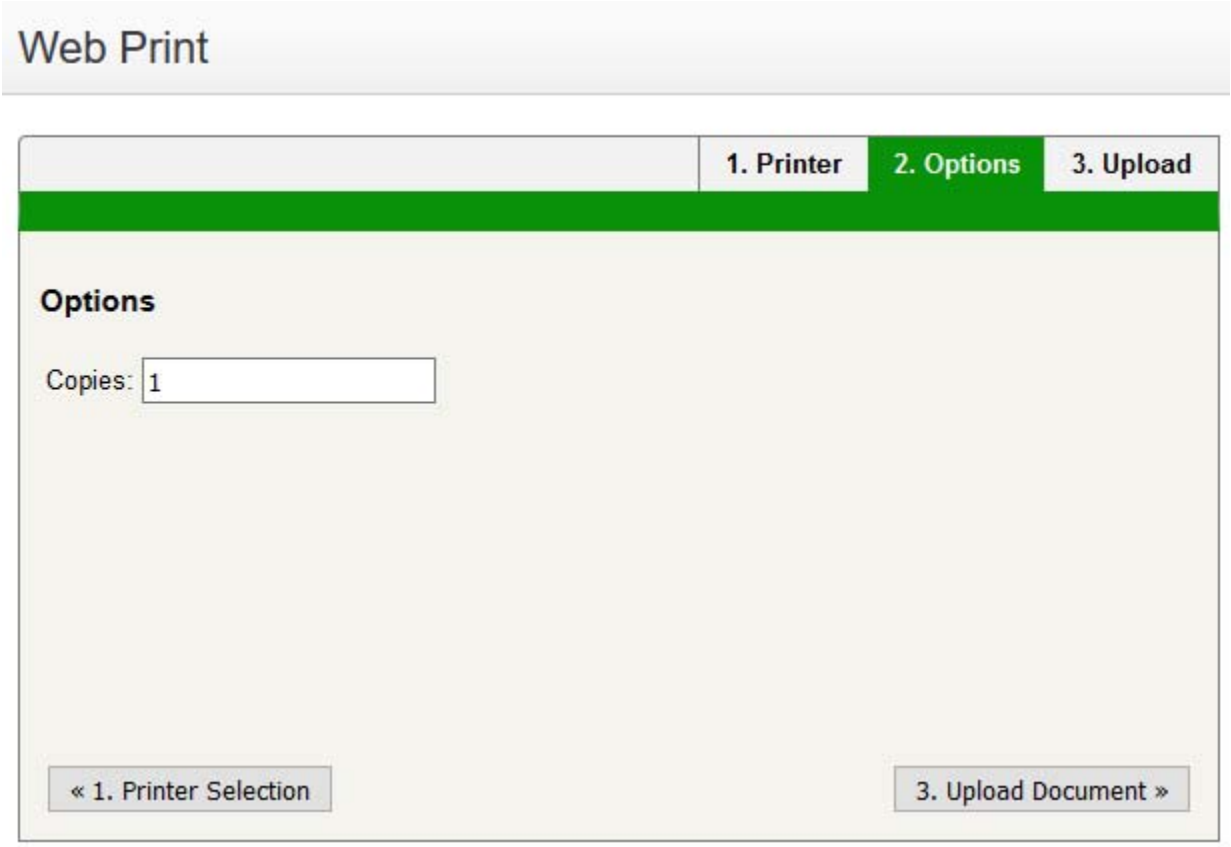
4. Click on “Submit a Job”



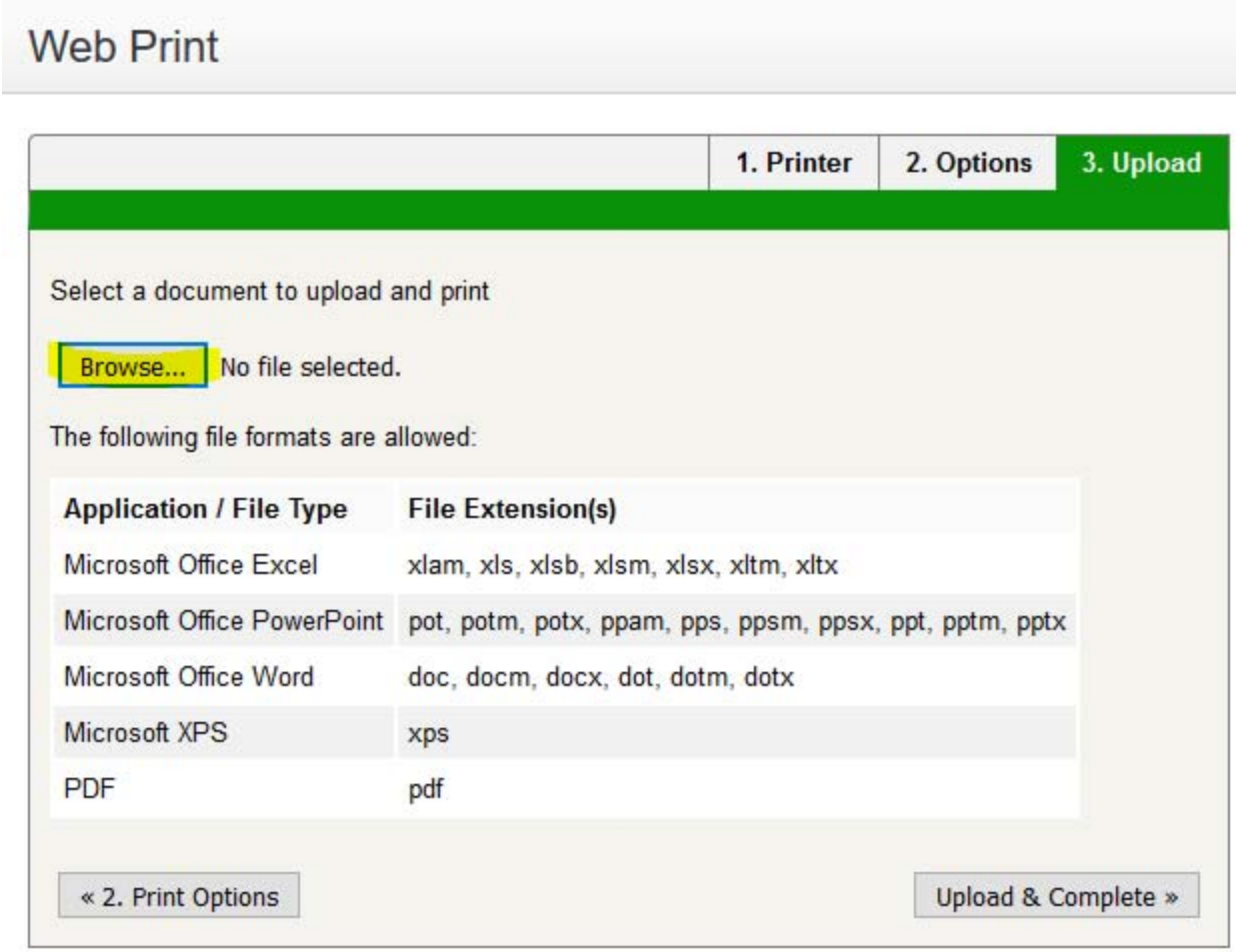
5. Select the printer that you would like to print to and choose “Print Options and Account Selection”



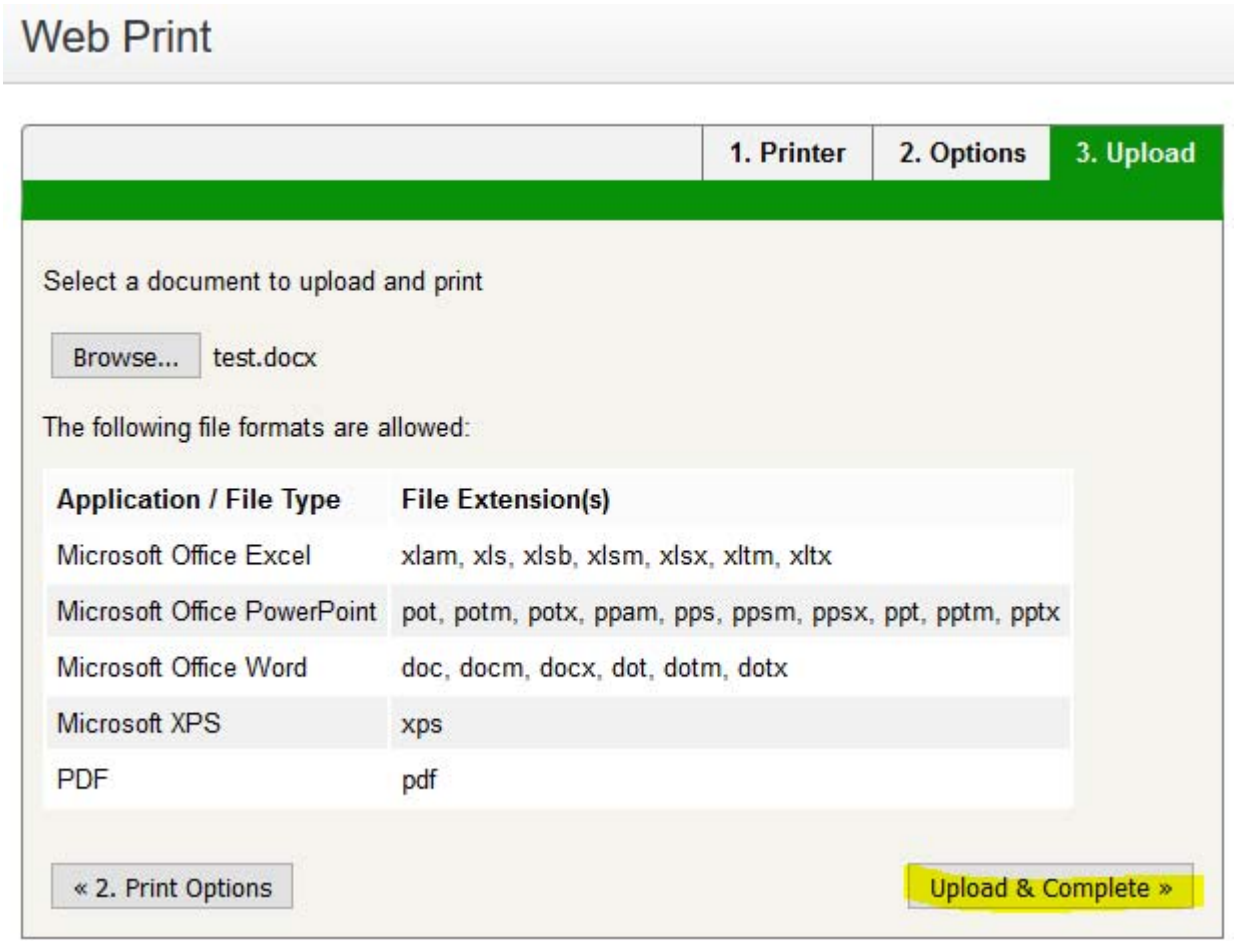
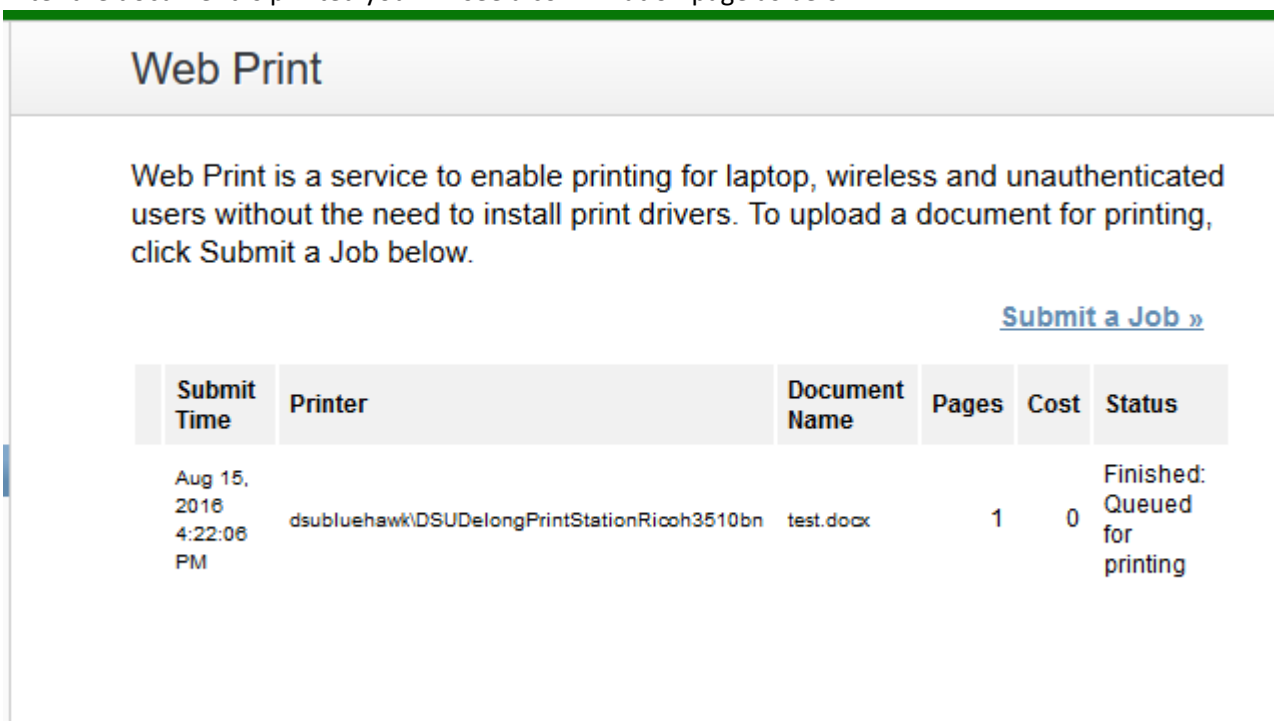
6. Click Upload Document



7. Click on Browse to choose the document that you would like to print from your computer hard drive



8. After Choosing the document, click on “Upload and Complete”



9. After the document is printed you will see a confirmation page as below: