

# DSU Academic Success Center – Tutoring Center Student Recommendation Form

## Part 1: To be completed by the student

After completing Part 1, submit this form to your recommender, who will then send the reference form to us. Please note: DSU faculty may forego this form and just contact us via email or phone ([dsu.asctutoringcenter@dickinsonstate.edu](mailto:dsu.asctutoringcenter@dickinsonstate.edu) or 701-483-2999).

Name:  Date:

## Part 2: To be completed by the student's recommender

In accordance with our hiring requirements, the above student is seeking a character reference as part of her or his application for a peer tutoring position. Please fill out the remainder of this form and help us assess the student's character, work ethic, and so on. This form is confidential; it will not be made available to the student unless you choose to share it. You may return the form via regular or campus mail (as appropriate) to Michelle Stevier-Johanson or Kayla Noah.

**USPS mail should be sent c/o Academic Success Center, Dickinson State University, Dickinson, ND 58601.** Thank you.

Your Name:

### Student's Skills/Qualities:

| Feedback Rubric                  | Outstanding |  |  | Very Good |  |  | Acceptable |  |  | Marginal |  |  | Unacceptable |  |  | Not sure / don't know |  |  |
|----------------------------------|-------------|--|--|-----------|--|--|------------|--|--|----------|--|--|--------------|--|--|-----------------------|--|--|
| Content area knowledge, if known |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |
| Enthusiasm / interest            |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |
| Reliability & character          |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |
| Interpersonal skills             |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |
| Professional appearance          |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |
| Approach to helping others       |             |  |  |           |  |  |            |  |  |          |  |  |              |  |  |                       |  |  |

If you would like to include additional comments, please use the box below. Questions? Please contact the ASC at 701-483-2999.

