



Sarah Sample

1234 Elm Street · Dickinson, ND 58601

Home: 701-483-9999 · Cell: 701-260-9999 · Email: Sarah.Sample@gmail.com

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Dr. Fred Flintstone
459 School Street
Dickinson, ND 58601

Dear Dr. Flintstone,

I am responding to your advertisement in *The Dickinson Press* for a fourth grade teacher at Lincoln Elementary School. In addition to completing an undergraduate degree, I served as a tutor in an after-school program at a local homeless shelter, where I helped students complete homework assignments and broaden their understanding by connecting to the world outside their community.

As a student teacher, I created lessons that engaged all learners by applying a variety of teaching methods and utilizing SMARTboard technology. I formed cooperative learning groups, organized individualized projects, created learning centers and implemented learning style research in every lesson. Alternative assessment methods, such as portfolios, rubrics and performance assessments, in combination with traditional tests, enabled me to evaluate the students individually and comprehensively. In both my student teaching and tutoring experiences, I met with parents to keep them apprised of their child's accomplishments and areas needing extra attention.

Classroom computers present unique opportunities to help each child achieve success. In a staff development workshop I attended called *Problem-Based Learning*, I learned to pose open-ended questions that children could research over the Internet. In addition, I have studied and continue to monitor educational software and websites that address the diverse abilities and interests of children.

I am passionate about teaching children and forge relationships with them that help build a sense of confidence and enable them to grow as learners. I would appreciate the opportunity to meet with you to discuss how my skills and experience can meet the needs of your students. Thank you for your consideration.

Sincerely,

Sarah Sample

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