Bank Header
Address
International Country

Date

To Whom It May Concern,

At the request of our customers, Mr. and Mrs. Smith, we certify that they have maintained an account with us since 10/10/2010 and the balance of this account is approximately 75,000 foreign currency.

For reference purposes, please note that today's exchange rate for 1 USD = 3.75 foreign currency. Hence, the balance as on this date is 20,000 USD (US Dollar twenty thousand).

Mr. and Mrs. Smith are declaring this account to sponsor their son/daughter Jane/John Smith towards their education at your institution. This certificate is being issued at the request of the accountholder and should not be construed as a guarantee or any sort of undertaking on the part of the Bank or any of its officers.

Authorizing Individual

Authorizing Individual

SAMPLE

This notice is to be enclosed in a sealed envelope by the authorizing individual and mailed directly to Dickinson State University for admissions documentation purposes by the applicant.