



**Request for Evaluated Non-College Coursework Credit**

Name: \_\_\_\_\_ Student ID #: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Email: \_\_\_\_\_  
Date: \_\_\_\_\_

**The following is to be completed by the Office of Academic Records personnel.  
ACE ID Number as listed on the Joint Services Transcript) of the Military Training to be considered:**

\_\_\_\_\_  
**Academic Records Personnel Signature** **Date**

**For the Faculty and Chair Making the Recommendation:**  
Enter the ACE ID Number provided above into the "Guide to the Evaluation of Educational Experiences in the Armed Services" available at <http://www2.acenet.edu/militaryguide/courseSearch.cfm>

Information on the length of the training, the learning outcomes associated with the training, and the instruction techniques employed is provided and a credit amount and level is recommended. Using the information and recommendations, identify the DSU course or courses that should be awarded. Special Topics 299/499 may be awarded for training that is relevant to the mission and learning outcomes of a program but for which DSU does not offer the equivalent course.

**Based on an assessment of the above student's Prior Learning Portfolio, I recommend the following award of credit:**

<u>Prefix</u>	<u>Course Number</u>	<u>Course Title</u>	<u>Semester Hours</u>
_____	_____	_____	_____
_____	_____	_____	_____

\_\_\_\_\_  
Faculty Approval Signature Date

\_\_\_\_\_  
Chair Approval Signature Date