



# DICKINSON STATE UNIVERSITY

## *Teacher Education*

## Application for Admission Guidelines

### Admission Application Instructions:

- Admission Application **MUST be typed**, not handwritten, to be accepted. **\*\*DO NOT STAPLE\*\*** the application.
- Submit a hard copy of the application to the Teacher Education Department office or to Ms. Pamela Krueger
- Unofficial transcripts must be submitted along with the Admission Application
- **Obtain signature from Ms. Darla Hoffmann (Dickinson Campus) OR Ms. Pamela Krueger (Bismarck Campus)**
- Core Academic Skills for Educators Exam results must be submitted to the Teacher Education office on or before April 1 (spring applicants) OR November 1 (fall applicants)
- Admission Application Deadline: April 15 (spring applicants) OR November 15 (fall applicants)
- Upon admission, students **MUST** attend an orientation meeting. This meeting is usually on the Monday before classes start on the Dickinson campus. Information regarding this meeting will be send to the students' DSU email accounts.

### Criteria for admission to Teacher Education Program:

Upon completion of EDUC 250: Introduction to Education, candidates may apply for admission to the Teacher Education program.

In order to apply and admission granted to the Teacher Education Program, the following criteria **MUST** be met:

- \_\_\_ Completion of thirty (30) semester hours
- \_\_\_ Completion of the Introduction Block of classes (EDUC 210, 250 & 298) with a minimum grade of C in each course
- \_\_\_ Passing the Core Academic Skills for Educators exam
- \_\_\_ A minimum grade of C in ENGL 110 and 120 (College Composition I & II) & COMM 110 (Fundamentals of Public Speaking)
- \_\_\_ A minimum cumulative GPA of 2.75
- \_\_\_ Participation in Interview
- \_\_\_ Complete a Writing sample assessments
- \_\_\_ Recommendation from adviser and instructors of EDUC 250 and EDUC 298
- \_\_\_ Approval of the Chair, Department of Teacher Education and Teacher Education Council\*

\*Approval will be granted after the application is submitted.

### Praxis I: Core Academic Skills Test for Educators score requirements:

(1) Meet the passing score of 156 for Core Academic Skills for Educators: Reading (5712), meeting the passing score of 160 for Core Academic Skills for Educators: Writing (5722) and meeting the passing score of 150 for Core Academic Skills for Educators: Mathematics (5732)

**OR**

(2) Meet a composite score of 466 with no score being below the minimum set for each test, test minimums: 149 for Core Academic Skills for Educators: Reading (5712), 153 for Core Academic Skills for Educators: Writing (5722), and 143 for Core Academic Skills for Educators: Mathematics (5732)



# DICKINSON STATE UNIVERSITY

## Teacher Education

### APPLICATION FOR ADMISSION TO TEACHER EDUCATION

#### General Information

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_ Date: \_\_\_\_\_

DSU Email: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ ACT Composite Score: \_\_\_\_\_ H.S. Grad Date \_\_\_\_\_

#### Area of Study (Please check all that apply.)

- Elementary Education
  - Early Childhood (Pre-K/Kindergarten) Endorsement
  - Reading Concentration
  - Middle School Endorsement: Area of concentration: \_\_\_\_\_ & \_\_\_\_\_
- Secondary Education: Choose a subject: \_\_\_\_\_
- K- 12: Choose a subject: \_\_\_\_\_
- Minor: \_\_\_\_\_

I affirm that I have met (or will meet by the end of this term) each of the Teacher Education admission requirements listed in the Teacher Education Handbook. Additionally, I have read, signed and submitted as part of this application the *DSU Teacher Education Professional and Ethical Conduct Policy*.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing below, you are recommending admission to the DSU Teacher Education program for this student:

\_\_\_\_\_  
Advisor signature

\_\_\_\_\_  
Department of Teacher Education, Chair signature

#### Office Use Only:

Application Date: \_\_\_\_\_  
Cumulative GPA: \_\_\_\_\_  
Total Credits: \_\_\_\_\_  
Policy: \_\_\_\_\_

ENGL 110: \_\_\_\_\_  
ENGL 120: \_\_\_\_\_  
COMM: 110: \_\_\_\_\_  
Writing Sample Score: \_\_\_\_\_  
Interview Date: \_\_\_\_\_

Reading: \_\_\_\_\_  
Writing: \_\_\_\_\_  
Math: \_\_\_\_\_  
Composite: \_\_\_\_\_

EDUC 210: \_\_\_\_\_  
EDUC 250: \_\_\_\_\_  
EDUC 298: \_\_\_\_\_

#### Admission Recommendation:

Teacher Education Council Date: \_\_\_\_\_

Council Chair signature: \_\_\_\_\_

- Full Admission
- Provisional Admission: semester \_\_\_\_\_
- Denied Admission: Eligible to reapply: \_\_\_\_\_

Conditions for reapplication

## Professional and Ethical Conduct Policy

To ensure that the highest standards of professional and ethical conduct are promoted and supported in the Department of Teacher Education, candidates must adhere to the prescribed professional and ethical standards of the profession [e.g. [North Dakota Education Standards and Practices Board](#), [Interstate Teacher Assessment and Support Consortium](#), [National Education Association](#), or other standards relevant to the profession]. Professional misconduct is defined as behavior that violates professional or ethical standards for the profession. It may include misconduct that demonstrates the candidate's unfitness for such profession or discipline.

A candidate who engages in professional or ethical misconduct may be subject to academic sanctions such as grade reduction, course failure, repeating field experiences (including the pre- service teaching experience), suspension or dismissal from the program or the University, or other sanctions as appropriate. Sanctions may also include a written reprimand, and/or written statement of misconduct filed into a permanent record.

Any person who observes or discovers that a candidate has engaged in professional or ethical misconduct should file a written complaint with the department chair within ten (10) business days of the date of discovery of the alleged violation. Upon receipt of the complaint, the department chair will, within ten (10) business days, discuss the alleged misconduct with the accused candidate and give the candidate an opportunity to respond. The chair may interview the complaining party and any other persons believed to have pertinent factual knowledge of the allegations. The chair may also review any other relevant evidence.

The chair will then determine whether there is a reasonable basis to believe that the candidate engaged in professional or ethical misconduct. If the chair determines that there is no reasonable basis to believe that the candidate engaged in professional or ethical misconduct, s/he will notify the candidate and the matter will be dismissed. If the department chair determines that there is a reasonable basis for believing that the candidate engaged in professional or ethical misconduct, s/he shall determine the appropriate sanction(s). If the candidate complies with the terms and conditions of the sanction(s), the matter will be closed.

If the candidate feels the decision of the chair was arbitrary and capricious, s/he may submit a formal appeal. A formal appeal must be submitted in writing to the Dean within five (5) business days of being notified of the sanction(s). After the decision of the Dean, the candidate may appeal in writing to the Provost within five (5) business days of the Deans' decision. The decision of the Provost (or his/her designee) is final.

***Teaching is a career in which attributes of character, integrity, and other professional dispositions are as relevant as knowledge and skills. As such, I understand that should there be recurring and/or significant document dispositional issues, I may be dismissed from the program.***

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Signature

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Date