



DICKINSON STATE UNIVERSITY

Teacher Education

Application for Admission Guidelines

Admission Application Instructions:

- Admission Application ***MUST be typed***, not handwritten, to be accepted. ***DO NOT STAPLE*** the application.
- Submit a hard copy of the application to the School of Education office or to Ms. Pamela Krueger
- Unofficial transcripts must be submitted along with the Admission Application
- Submit your Philosophy of Education
- **Obtain signature from Ms. Darla Hoffmann (Dickinson Campus) OR Ms. Pamela Krueger (Bismarck Campus) ****
- Core Academic Skills for Educators Exam results must be submitted to the School of Education office on or before April 1 (spring applicants) OR November 1 (fall applicants)
- Admission Application Deadline: April 15 (spring applicants) OR November 15 (fall applicants)
- Upon admission, students **MUST** attend an orientation meeting. This meeting is usually on the Monday before classes start on the Dickinson campus. Information regarding this meeting will be send to the students' DSU email accounts.

**Transfer students (Other than BSC Students): Please see School of Education office for this signature.

Criteria for admission to Teacher Education Program:

Upon completion of EDUC 250: Introduction to Education, candidates may apply for admission to the Teacher Education program.

In order to apply and admission granted to the Teacher Education Program, the following criteria **MUST** be met:

- ___ Completion of thirty (30) semester hours
- ___ Completion of EDUC 250 Introduction to Education with a minimum grade of C
- ___ Passing the Core Academic Skills for Educators exam
- ___ A minimum grade of C in ENGL 110 and 120 (College Composition I & II) & COMM 110 (Fundamentals of Public Speaking)
- ___ A minimum cumulative GPA of 2.75
- ___ Participation in Interview
- ___ Submit a Philosophy of Education
- ___ Recommendation from instructor (or adviser) of EDUC 250
- ___ Approval of the Chair, School of Education and Teacher Education Council*

*Approval will be granted after the application is submitted.

Praxis I: Core Academic Skills Test for Educators score requirements:

(1) Meet the passing score of 156 for Core Academic Skills for Educators: Reading (5713), meeting the passing score of 160 for Core Academic Skills for Educators: Writing (5723) and meeting the passing score of 150 for Core Academic Skills for Educators: Mathematics (5733)

OR

(2) Meet a composite score of 466 with no score being below the minimum set for each test, test minimums: 149 for Core Academic Skills for Educators: Reading (5713), 153 for Core Academic Skills for Educators: Writing (5723), and 143 for Core Academic Skills for Educators: Mathematics (5733)



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APPLICATION FOR ADMISSION TO TEACHER EDUCATION

General Information

Name: _____ Student ID: _____ Date: _____
 DSU Email: _____ Personal Email: _____
 Address: _____ City, State, Zip: _____
 Phone Number: _____ ACT Composite Score: _____ H.S. Grad Date _____

Area of Study (Please check all that apply.)

- Elementary Education
 - Early Childhood (Pre-K/Kindergarten) Endorsement
 - Reading Concentration
 - Middle School Endorsement: Area of concentration: _____
- Secondary Education:
 - K- 12:
 - Minor: _____

Licensure

Are you intending to be licensed outside of ND? Yes No

If it is your intention to be licensed outside of ND, you may have additional course work for that state. More information can be found [here](#), contact the state licensing agency or School of Education chair.

I affirm that I have met (or will meet by the end of this term) each of the Teacher Education admission requirements listed in the Teacher Education Handbook. Additionally, I have read, signed and submitted as part of this application the *DSU Teacher Education Professional and Ethical Conduct Policy*.

Applicant Signature: _____ Date: _____

By signing below, you are recommending admission to the DSU Teacher Education program for this student:

 School of Education Faculty Signature

Office Use Only:

Application Date: _____	ENGL 110: _____	Reading: _____	EDUC 250: _____
Cumulative GPA: _____	ENGL 120: _____	Writing: _____	Philosophy Score: _____
Total Credits: _____	COMM: 110: _____	Math: _____	Interview Score: _____
Policy: _____		Composite: _____	

Admission Recommendation:

Teacher Education Council Date: _____	Council Chair signature: _____
<input type="checkbox"/> Full Admission <input type="checkbox"/> Provisional Admission: semester _____ <input type="checkbox"/> Denied Admission: Eligible to reapply: _____	Conditions for reapplication

Professional and Ethical Conduct Policy

To ensure that the highest standards of professional and ethical conduct are promoted and supported in the Department of Teacher Education, candidates must adhere to the prescribed professional and ethical standards of the profession [e.g. [North Dakota Education Standards and Practices Board](#), [Interstate Teacher Assessment and Support Consortium](#), [National Education Association](#), or other standards relevant to the profession]. Professional misconduct is defined as behavior that violates professional or ethical standards for the profession. It may include misconduct that demonstrates the candidate's unfitness for such profession or discipline.

A candidate who engages in professional or ethical misconduct may be subject to academic sanctions such as grade reduction, course failure, repeating field experiences (including the pre- service teaching experience), suspension or dismissal from the program or the University, or other sanctions as appropriate. Sanctions may also include a written reprimand, and/or written statement of misconduct filed into a permanent record.

Any person who observes or discovers that a candidate has engaged in professional or ethical misconduct should file a written complaint with the School of Education chair within ten (10) business days of the date of discovery of the alleged violation. Upon receipt of the complaint, the School of Education chair will, within ten (10) business days, discuss the alleged misconduct with the accused candidate and give the candidate an opportunity to respond. The chair may interview the complaining party and any other persons believed to have pertinent factual knowledge of the allegations. The chair may also review any other relevant evidence.

The chair will then determine whether there is a reasonable basis to believe that the candidate engaged in professional or ethical misconduct. If the chair determines that there is no reasonable basis to believe that the candidate engaged in professional or ethical misconduct, s/he will notify the candidate and the matter will be dismissed. If the department chair determines that there is a reasonable basis for believing that the candidate engaged in professional or ethical misconduct, s/he shall determine the appropriate sanction(s). If the candidate complies with the terms and conditions of the sanction(s), the matter will be closed.

If the candidate feels the decision of the chair was arbitrary and capricious, s/he may submit a formal appeal. A formal appeal must be submitted in writing to the Dean within five (5) business days of being notified of the sanction(s). After the decision of the Dean, the candidate may appeal in writing to the Provost within five (5) business days of the Deans' decision. The decision of the Provost (or his/her designee) is final.

Teaching is a career in which attributes of character, integrity, and other professional dispositions are as relevant as knowledge and skills. As such, I understand that should there be recurring and/or significant document dispositional issues, I may be dismissed from the program.

Signature

Date